

Ready for the Workforce Youth Application

Thank you for your interest in the Ready for the Workforce program facilitated by the Sublette Chamber of Commerce, Sublette BOCES, and University of Wyoming Extension. The intent of this program is to give students the opportunity to learn important job and life skills as well as to connect with someone in the community who is in a workforce pathway or career they may be interested in. As part of this program you will be required first to attend five of the following six educational sessions; financial basics, personalities in the workplace, customer service, civil rights and conflict resolution, resume success and interview skills/business etiquette. These classes will be held during your lunch and guided reading periods at Pinedale High School on April 24, 26 and May 1, 3, 8 and 10. During these sessions you will be provided a catered lunch to eat while you learn.

Once you have completed your educational sessions, you will work with your internship provider to schedule your 60 hours of on the job work to complete your internship anytime between June 11 - August 10th. Please note, it will be your responsibility to work with your employer to work out times that work best for them. When that is established, please stick with it. At the completion of your internship (verified by your internship provider), you will receive a \$500 scholarship and certificate of completion.

The following businesses or organizations have expressed a willingness to host a student through this program. To learn more about what you might be doing with a particular business please go to <http://www.subletteboces.com/ready-for-the-workforce-program/> and read their position description and requirements.

Jorgenson and Associates (Engineering)

Sublette Chamber of Commerce

State Farm Insurance (Insurance)

Sublette Visitor Center

UW Extension (4-H & Youth Development)

Pinedale Fine Arts Council (Arts)

PAC (Recreation & Fitness)- 2 internships available

Lakeside Lodge (Hospitality & Tourism)

Museum of the Mountain Man (Historical)

Sublette County Conservation District

Aster Canyon Consulting (Wildlife Biology)

Boulder Lake Lodge (Hospitality & Tourism)

Sublette County Attorney (Law)

Pinedale Arts and Crafts

Sublette BOCES (Education)

Wyoming Athlete Development

Clerk of District Court (Government)

Main Street Pinedale

White Pine Resort

Green River Valley Program

Elevation Yoga

To apply for this program, please complete the full application and provide one letter of recommendation either from a teacher or community member that explains why you would be a good candidate for this opportunity. Completed applications and letters of recommendation can be emailed to rschambe@uwyo.edu or director@sublettechamber.com or mailed to Jennifer Zook PO Box 176 Pinedale, WY 82941 or dropped off in person at the Sublette Chamber of Commerce 19 East Pine Street or Sublette BOCES in Pinedale by Wednesday April 4th at 5:00pm.

If you have any questions please feel free to contact any of the individuals listed below.

Jennifer Zook (Sublette Chamber) 367-2242 Kaidi Raney (BOCES) 367-6873 Robin Schamber (UW Extension) 367-4380

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Please note: This is a JOB application. When you complete it and provide contact information, make sure that you are answering your phone and checking your email for information about possible employment!

Name: _____ Contact Phone # (for youth-not parent): _____

Grade: _____ Email (for youth not parent): _____

List one personal reference (name and phone number): _____

Please answer the following questions:

1. Why are you interested in this opportunity?
2. What do you hope to gain from this opportunity?
3. What qualifications do you have that make you a great candidate for this program? (examples may include; community service, volunteerism, work history, coursework you have taken that would be relevant to your chosen field)
4. What would you say is your greatest strength? Weakness?
5. Give an example from your classwork or from a job you may have had where there was a problem; how did you confront the problem; who was responsible; how did you solve the problem and what grade did you get on that project or what kind of response did you get? What was the lesson learned?
6. How do you organize your day?

7. What would your favorite teacher say about you? What would your least favorite teacher say about you?

8. Would you be willing to share your experience with upcoming internship candidates in the future?

9. What would interest you as an intern?

10. If you are selected for this program, how will you get to your internship experience (are you able to drive or will you be reliant on someone else to get you there)?

11. What would you plan to do with the \$500 received at the completion of the program?

12. For which business (listed on first page) do you wish to be considered for your internship? Please list your first, second and third choice.

I fully understand the requirements of this program and am committed to attending 5 of the 6 educational programs and completing my 60 hour internship experience.

Printed Name (Student)

Signature

Date

Parent or Guardian Signature